



**Clerk & Comptroller - Palm Beach County**  
**Summary of Performance Measures**  
**County Fiscal Year 2015 - 2016**  
 October 1, 2015 to September 30, 2016

*Annual projected % of new cases OPENED within X  
 business days after initial documents are clocked in.*

**1. Timeliness Measures:**

New Cases Opened	Performance Measure Level %	Business Days #	10/1/15-9/30/16 Actual	Standard Met?
<b>Criminal:</b>				
Circuit (defendants)	80%	2	98%	Yes
County (defendants)	80%	3	99%	Yes
Juvenile Delinquency (juveniles)	80%	2	98%	Yes
Traffic (UTC)	80%	3	99%	Yes
<b>Civil:</b>				
Circuit (cases)	80%	2	92%	Yes
County (cases)	80%	2	97%	Yes
Traffic (UTC)	80%	4	100%	Yes
Probate (cases)	80%	2	98%	Yes
Family (cases)	80%	3	100%	Yes
Juvenile Dependency (juveniles)	80%	2	100%	Yes

*Annual projected % of docket entries ENTERED  
 within X business days after clock in/action taken date.*

Docket Entries	Performance Measure Level %	Business Days #	10/1/15-9/30/16 Actual	Standard Met?
<b>Criminal:</b>				
Circuit (defendants)	80%	3	98%	Yes
County (defendants)	80%	3	99%	Yes
Juvenile Delinquency (juveniles)	80%	3	92%	Yes
Traffic (UTC)	80%	3	99%	Yes
<b>Civil:</b>				
Circuit (cases)	80%	3	88%	Yes
County (cases)	80%	3	96%	Yes
Traffic (UTC)	80%	4	99%	Yes
Probate (cases)	80%	3	97%	Yes
Family (cases)	80%	3	99%	Yes
Juvenile Dependency (juveniles)	80%	3	98%	Yes

*Actual percentage of assessed fines, fees and court  
 cost collected*

2. Collection Rates	Annual Standard %	Period Ending 9/30/16	Standard Met?
<b>Criminal:</b>			
Circuit	9%	6.1%	No
County	40%	30.6%	No
Juvenile Delinquency	9%	8.2%	No
Traffic	40%	57.3%	Yes
<b>Civil:</b>			
Circuit	90%	99.1%	Yes
County	90%	99.6%	Yes
Traffic	90%	91.5%	Yes
Probate	90%	99.4%	Yes
Family	75%	99.0%	Yes

**3. Fiscal Management - Ten Requirements:**

Requirement	Standard Met?
1. Audit prepared by independent auditor in accordance with s. 11.45 and s. 218.39, F.S.?	Yes
2. Corrective plan, if applicable, in accordance with s. 218.39(6), F.S.?	Yes
3. Accounting system in accordance with s. 218.33 F.S. as mandated by Department of Financial	Yes
4. Method in place to produce a revenue assessment & collections report required by s. 28.246, F.S.?	Yes
5. An accounting system that provides expenditures by criminal and civil courts and budget	Yes
6. System to support budget submission ?	Yes
7. Reports timely submitted to the Florida Clerks of the Court Operations Corporation (CCOC) ?	Yes
8. Last budget completed per instructions?	Yes
9. Annual financial audit relating to the court-related duties of the Clerks of Court submitted to the CCOC as required by s. 28.35(5), F.S. For the prior fiscal year (CFY 2015-16).	Yes
10: Quarterly S.318.18(13), F.S. (Assessment of Additional Court Costs) reported to the(CCOC) by the 20th of the month following the end of the quarter.	Yes