



Registration Agreement to View Records Online

REQUEST FORM:			
*Name:			
*E-mail Address:			
*Address:			
*City/State/Zip:			
*Phone:		Alt. Phone:	
*Bar Number for Attorney: Required for attorneys only			
*Required			

1. This Agreement is for viewing electronic court records as authorized pursuant to current Florida Supreme Court Administrative Orders as:

___ Registered User (allows access to additional cases and documents beyond guest access)

___ Attorney (includes attorney of record and **requires notarization** – page 3)*

*** Pursuant to current Florida Supreme Court Administrative Orders, a notarized registration form is required to register for attorney of record access.**

The following options are currently not available at this time:

- A party to a case (includes Registered User viewing)
- An officer, owner or employee of a business entity named as a party with authority to view such court records (includes Registered User viewing)

2. Registered User affirms the contact and other information on the Request Form above is correct.

3. Clerk Responsibilities

- a. Clerk will endeavor to provide uninterrupted access to the site, which may be interrupted for maintenance, network or power failures, or security issues.
- b. Clerk will notify Registered User of a unique login ID and password, with directions on how to change the password and a unique PIN or Party ID number, if applicable. Contact eCaseView-support@mypalmbeachclerk.com for help with the site. **Accounts that are inactive for 90 days or longer will require a password reset.**
- c. Clerk will maintain and modify the site as required by current AOSC.

4. Registered User Responsibilities

- a. To ensure that only Registered User has knowledge of the assigned login ID and password and unique PIN or Party ID number, if applicable.
- b. To prohibit any person or entity other than Registered User from accessing the site.

Submit registration form to ecaseviewid@mypalmbeachclerk.com

- c. To immediately notify Clerk if Registered User discovers that the assigned password is known by another person, whether used or not, so the existing login ID may be deactivated and replacement login information issued.
- d. To provide updated contact information or, for parties, updated case information by submitting a new Request Form, which, when submitted, is incorporated by reference in this agreement.
- e. To the extent that registered user is authorized to have access to confidential information under the Access Security Matrix, registered user agrees to protect such confidential records and information viewed pursuant to this agreement in accordance with all applicable rules and statutory requirements.
- f. To understand that paper or electronic documents may not be immediately available online after they are filed with Clerk.
- g. To not use or permit others to use the information obtained from this site for commercial or resale purposes and that all activity on this site will be tracked and monitored by Clerk to enforce this provision.
- h. To provide computer hardware and software and/or making modifications to existing equipment for access to the site.

5. Limitations of Liability

- a. Registered User releases Clerk and Clerk's employees and agents from any liability and any damages resulting from or related to (a) interrupted service of any kind; (b) Registered User's equipment; (c) use of, or viewing of, electronic court records.
 - b. Nothing in this Agreement may be construed as waiving the sovereign immunity of the Clerk or the Clerk's employees and agents or of the Registered User's sovereign immunity, if applicable, or modifying the recovery limits against the Clerk or Registered User as set forth in section 768.28(5), Florida Statutes.
 - c. Registered user's unauthorized public disclosure of confidential information accessed as provided in this Agreement.
6. This Agreement, regardless of where actually accepted or delivered, is deemed to have been accepted and delivered by the parties in the State of Florida and any dispute arising from it will be governed by Florida law. Any suit for any claim, breach, or dispute arising out of this Agreement will be maintained in Palm Beach County, Florida.
 7. Any notice or communication given or sent pursuant to this Agreement may be delivered in person, by mail, or by email to the address provided on this form.

8. Termination and Other Remedies

- a. If Registered User breaches the provisions in this Agreement, the Clerk has the right to terminate this Agreement immediately and pursue any other remedy available at law or in equity.
 - b. This Agreement will be terminated immediately if funding is withdrawn for any reason. Registered User acknowledges that the Clerk has no control over appropriations that may be provided by any governmental entity for the continuation of the services under this Agreement.
9. If any part of this Agreement is found to be invalid, then it will have no effect, but the remaining provisions will continue in full force and effect.

Submit registration form to ecaseviewid@mypalmbeachclerk.com

Complete Either Part I (Non-Attorney) OR Part II (Attorney)

PART I: Registered Users (Non-Attorneys)	
Registered User Signature:	
Date:	

PART II: Confirmation for Attorney – MUST be Notarized					
The undersigned attests and confirms that he or she is an attorney qualified to view cases pursuant to current Florida Supreme Court Administration Orders.					
Attorney Full Name:					
Attorney Signature:					
State of _____ County of _____ Before me, personally appeared _____, who first being duly sworn, before me, by means of <input type="checkbox"/> physical presence or <input type="checkbox"/> online notarization and who did swear or affirm and attest under oath, that the information contained herein is true and correct. Sworn to and subscribed before me on the _____ day of _____, _____ (year). Personally Known <input type="checkbox"/> OR Produced Identification <input type="checkbox"/> Type of Identification Produced: _____					
(SEAL)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;">Notary/Deputy Clerk Signature:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Printed Name of Notary/Deputy Clerk:</td> <td style="height: 40px;"></td> </tr> </table>	Notary/Deputy Clerk Signature:		Printed Name of Notary/Deputy Clerk:	
Notary/Deputy Clerk Signature:					
Printed Name of Notary/Deputy Clerk:					

Fax: 561-355-2600 Attn: IT Helpdesk, eCaseView

Mail: Clerk of the Circuit Court & Comptroller, 205 North Dixie Hwy, Room 4.2504, West Palm Beach, FL 33401

Please allow three to five business days to receive your user ID and password.

Submit registration form to ecaseviewid@mypalmbeachclerk.com