

Palm Beach County Clerk of the Circuit Court & Comptroller, Customer Information for FTP Account

Please provide the following administrative information for your FTP account. The information provided here will be used to communicate information regarding your account. If we are not able to communicate with you using the information provided in the form your account will not be created. In addition, 120 days of account inactivity and/or the inability to communicate using the information provided in this form will result in account de-activation.

The FTP account is to be used for the express purposes listed herein and no other use is permitted without express written consent. Any use of the FTP account for purposes other than those listed here will result in account de-activation.

For questions regarding this request please contact:

Email: ftprequest@mypalmbeachclerk.com

Contact Information

Last name:

First name:

Email Address:

Phone:

Mailing Address:

Why do you require FTP access?

How frequently will you be accessing this FTP account and at what times of the day?

If you will be uploading files, what is the approximate size of the individual files?

What is your requested setup date?

Do you have any file retention requirements?

Do you require secure (sftp) access?

For how long is this account needed?

Authorized Signature

Signing below indicates acceptance of the terms described in this document.

Print Name:

Signature:

Job Title:

Date: