



## HANDICAP PARKING TICKETS

This information only applies to handicap parking tickets issued by Palm Beach County Sheriff's Office.

Your disabled parking ticket may be handled in the following ways:

### Affidavit of Compliance

Citation number:

\_\_\_\_\_

Name of Driver:

\_\_\_\_\_

Name of Permit Holder:

\_\_\_\_\_

The defendant is charged with parking in a designated handicapped parking space (excluding access aisle parking).

The defendant has provided the following documentation:

- Copy of citation
- Copy of defendant's driver's license
- Copy of *disabled parking permit registration* belonging to either the driver or the person being transported by the person cited, that was valid at time of citation
- Vehicle registration copy
- Based upon the foregoing, in Palm Beach County, Florida, on this \_\_\_\_ Day of \_\_\_\_\_, 20\_\_, it is determined that the passenger or driver had a valid handicap parking permit at the time of the violation.

\_\_\_\_\_  
LE Officer Signature

ID# \_\_\_\_\_ Agency \_\_\_\_\_

Please mail this affidavit and a check in the amount of \$7.50 to:

**Clerk & Comptroller, Palm Beach County  
Parking Violations  
P. O. Box 3544  
West Palm Beach, FL 33402**

**Note: It is recommended that the Affidavit be mailed to the clerk via certified mail so you have a record that you sent the information.**

1. If you have a valid disabled parking permit, you can request a dismissal by filing the appropriate affidavit provided on reverse side.

Criteria for dismissal: (a minimum of two of the three boxes must be checked).

- You were the disabled driver.

or

- You are the driver responsible for transporting a disabled passenger AND you carried a disabled passenger who has a handicap parking permit.
- The affidavit is signed by a Law Enforcement Officer.

The affidavit with the required documents will be submitted to the Clerk of the Courts for a decision. In order to process your request, please submit the following items:

- The Affidavit signed by a Deputy Sheriff.
- A check or money order for \$7.50 made payable to the Palm Beach County Clerk of the Court.

2. If you did not have a disabled person parking permit when you received your ticket, you have two options:

a. You may enter a plea of not guilty. Your plea of not guilty must be in writing. Please include your correct mailing address. You will be notified of your court date at the address you provide.

b. You may enter a plea of guilty or no contest by paying the fine.

Please mail your plea of not guilty or your payment to:

**Clerk & Comptroller, Palm Beach County  
Parking Violations  
P. O. Box 3544  
West Palm Beach, FL 33402**

If pleading not guilty or no contest and you do not meet the requirements for dismissal listed above, the affidavit is not required.

The clerk must receive your request within thirty (30) days of issuance in order to avoid further penalty.

To locate a law enforcement officer to sign your affidavit, please call (561) 688-3000.