

**AGENDA
VALUE ADJUSTMENT BOARD (VAB)
PALM BEACH COUNTY, FLORIDA**

ORGANIZATIONAL MEETING

AUGUST 15, 2023

**TUESDAY
9:00 A.M.**

**COMMISSION CHAMBERS
WEISMAN GOVERNMENTAL CENTER**

MEMBERS:

Commissioner Michael Barnett, Chair
Commissioner Marci Woodward, Vice Chair
School Board Member Edwin Ferguson
Citizen Member Inella Odom-Williams (Appointed by School Board)
Citizen Member Joshua Smith (Appointed by BCC)

1. CALL TO ORDER

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**

2. PROCEDURAL REQUIREMENTS FOR ORGANIZATIONAL MEETING

- A. APPOINTMENT OF VAB COUNSEL**

MOTION for the VAB Board to approve the Amended and Restated Legal Agreement between Palm Beach County VAB and Aaron Thalwitzer, Esq., pursuant to Section 194.015, F.S., and Rule 12D-9.013(1), Florida Administrative Code (F.A.C.).

- B. ELECTION OF THE CHAIR – Led by Liana Figueroa**
- C. ELECTION OF THE VICE CHAIR – Led by Chair**

3. PROOF OF PUBLICATION

MOTION TO RECEIVE & FILE Proof of Publication No. 9065913 for Notice of VAB Meeting in the *Palm Beach Post*.

4. APPROVAL OF MINUTES

MOTION TO APPROVE the minutes of the March 16, 2023, and March 30, 2023, VAB meetings.

5. CONSIDERATION OF MATTERS REQUIRED BY RULE 12D-9.013

- A. **MOTION TO ADOPT** R-2023-1 of the VAB implementing the authorization provided in Chapter 194.013, F.S., to require a \$15 filing fee for applicable petitions filed with the Clerk to the Board.
- B. **MOTION TO ADOPT** the Local Administrative Procedures. VAB Legal Counsel Aaron Thalwitzer, Esq.
- C. **MOTION TO RECEIVE AND FILE** VAB Legal Counsel's Prehearing Checklist Memorandum of July 17th, 2023.
- D. **MOTION TO RECEIVE & FILE** Memo regarding 2023 Value Adjustment Board Clerk Contact Information dated August 15, 2023 and Memo regarding 2023 Value Adjustment Board Members Information.

6. APPOINTMENT OF SPECIAL MAGISTRATES TO THE VAB

- A. **MOTION TO RECEIVE AND FILE** appointment of special magistrates to the VAB. In accordance with 12D-9.010, special magistrates were selected from a list maintained by the Board Clerk. The posting was advertised, and applicants were reviewed by VAB Legal Counsel. Selections were made based upon qualifications and experience.
- B. **MOTION TO APPROVE** appointment of attorney special magistrates
- C. **MOTION TO APPROVE** appointment of appraiser special magistrates (Real Property)
- D. **MOTION TO APPROVE** appointment of appraiser special magistrates (Tangible Personal Property)
- E. **MOTION TO APPROVE** the special magistrate form agreement; and,
- F. **MOTION TO APPROVE** authorization for Chair to execute agreement for each appointed special magistrate effective August 15, 2023.

7. 2023 VAB PROCEDURE UPDATE

All 2023 hearings will be held telephonically. However, upon receipt of the Notice of Hearing, a petitioner will have the opportunity to contact the VAB Clerk by phone or email within ten days to request an in-person hearing,

consistent with 12D-9.026. Absent such request, the hearing will proceed telephonically.

8. INFORMATIONAL ITEMS

- A. **MOTION TO RECEIVE & FILE** Memo regarding Compliance with Rule 12D-9.013(1) dated July 28th, 2023.

9. PUBLIC COMMENTS

10. STAFF COMMENTS

11. BOARD COMMENTS

12. ADJOURNMENT

"If a person decides to appeal any decision made by this Board with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."