

**AGENDA  
VALUE ADJUSTMENT BOARD (VAB)  
PALM BEACH COUNTY, FLORIDA**

**ORGANIZATIONAL MEETING**

**AUGUST 13, 2024**

**TUESDAY  
9:00 A.M.**

**COMMISSION CHAMBERS  
WEISMAN GOVERNMENTAL CENTER**

**MEMBERS:**

Commissioner Michael Barnett, Chair  
Commissioner Sara Baxter, Vice Chair  
School Board Member Edwin Ferguson  
Citizen Member Inella Odom-Williams (Appointed by School Board)  
Citizen Member Elizabeth Accomando (Appointed by BCC)

**1. CALL TO ORDER**

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE

**2. PROCEDURAL REQUIREMENTS FOR ORGANIZATIONAL MEETING**

- A. APPOINTMENT OF VAB COUNSEL

**MOTION** for the VAB Board to approve the Amended and Restated Legal Agreement between Palm Beach County VAB and Aaron Thalwitzer, Esq., pursuant to Section 194.015, F.S., and Rule 12D-9.013(1), Florida Administrative Code (F.A.C.).

**3. PROOF OF PUBLICATION**

**MOTION TO RECEIVE & FILE** Proof of Publication No. 10405557 for Notice of VAB Meeting in the *Palm Beach Post*.

**4. APPROVAL OF MINUTES**

**MOTION TO APPROVE** the minutes of the March 14, 2024, and March 28, 2024, VAB meetings.

**5. CONSIDERATION OF MATTERS REQUIRED BY RULE 12D-9.013**

- A. **MOTION TO ADOPT** R-2024-1 of the VAB implementing the authorization provided in Chapter 194.013, F.S., to require a \$15 filing fee for applicable petitions filed with the Clerk to the Board.
- B. **MOTION TO RECEIVE AND FILE** Memo regarding Local Procedures / Amendment to Reconsideration Process.
- C. **MOTION TO ADOPT** the Local Administrative Procedures. VAB Legal Counsel Aaron Thalwitzer, Esq.
- D. **MOTION TO RECEIVE AND FILE** VAB Legal Counsel's Prehearing Checklist Memorandum of August 5<sup>th</sup>, 2024.
- E. **MOTION TO RECEIVE & FILE** Memo regarding 2024 Value Adjustment Board Clerk Contact Information dated August 13, 2024, and Memo regarding 2024 Value Adjustment Board Members Information.
- F. **MOTION TO RECEIVE & FILE** Memo regarding Compliance with Rule 12D-9.013(1) dated August 5<sup>th</sup>, 2024.

**6. APPOINTMENT OF SPECIAL MAGISTRATES TO THE VAB**

- A. **MOTION TO RECEIVE AND FILE** appointment of special magistrates to the VAB. In accordance with 12D-9.010, special magistrates were selected from a list maintained by the Board Clerk. The posting was advertised, and applicants were reviewed by VAB Legal Counsel. Selections were made based upon qualifications and experience.
- B. **MOTION TO APPROVE** the appointment of the attorney special magistrates, the appointment of the Real Property appraiser special magistrates, and the appointment of the Tangible Personal Property appraiser special magistrates.
- C. **MOTION TO APPROVE** the special magistrate form agreement; and
- D. **MOTION TO APPROVE** authorization for Chair to execute agreement for each appointed special magistrate effective August 13, 2024.

**7. PUBLIC COMMENTS**

**8. STAFF COMMENTS**

**9. BOARD COMMENTS**

**10. ADJOURNMENT**

"If a person decides to appeal any decision made by this Board with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."